

Tri-County Area School District
Plainfield WI 54966

Job Description

JD CC 216
Updated: July 2009

Position Title: **Assistant Coach (Junior High School)**

Qualifications:

- Licensed teacher in the State of Wisconsin, or ability to be licensed or qualifies as a certified coach as per WIAA policy for non-licensed teachers.
- Ability to relate with students.
- Ability to work well with others in a team environment.
- Ability to accept directions from supervisor(s).
- Ability to follow work rules and procedures.
- Ability to accept constructive criticism.

Immediate Supervisor: Athletic Director or Building Principal

Position Function:

Is an immediate coach and mentor to the athletes as directed by the junior high head coach by carrying out a number of coaching duties specifically related to the teaching, training and supervision of players.

Specific Responsibilities:

1. Assist in the training, teaching and mentoring of team players in all aspects of the game.
2. Assist in the supervision of players on the team.
3. Carry out all school rules, procedures and policies pertaining to the co-curricular code and school rules and procedures.
4. Attend all scheduled practices and games.

5. Be actively involved as coach during athletic competition between other schools.
6. Appropriately deal with athletic injuries of athletes.
7. Appropriately deal with maintenance of the playing facility, equipment usage and storage and uniform upkeep during the season and during the off season.
8. Recognize the players and team with the proper newspaper publicity and awards.
9. Plan and organize a parents' night on the last home game of the season.
10. Work with the high school varsity coach to develop plays and a uniform philosophy.
11. Provide leadership that stresses excellent sportsmanship, teamwork, work ethic, safety, respect for others and respect for property and equipment.
12. Maintain a professional profile as a coach and leader of athletes and set an example for the athletes during practices, during home and away games and during the off-season.
13. Attend all WIAA rules interpretation meetings and any other WIAA or conference meetings related to the program yearly.

Evaluation: A Junior High Assistant Coach will be evaluated by their head coach yearly.