

JOB DESCRIPTION

JD SS 414
Updated: September 2009

Position Title: **Educational Assistant -- Physically Handicapped Student(s)**

Qualifications.

- Trained to handle the specific physical handicap conditions of the student as specified by a medical authority (ie; doctor, nurse)
- Special Education Program Aide (883) License
- Ability to relate to students
- Ability to work with others
- Ability to follow school policies, procedures and rules.
- Ability to accept constructive criticism.
- Trained yearly in CPR

Position Function:

Monitor the physical well being of the student with a physical handicapping condition at all times while the student is under the supervision of the school and provide for the physical needs of the student as may arise and/or prescribed by the IEP and medical professionals. Reinforcing concepts learned in the classroom and facilitate the child's ability to accomplish learning in the classroom and in pullout situations.

Specific Responsibilities:

- Work with the classroom teacher and medical professionals to ensure the physical safety of the student at all times while the student is under the supervision of the school.
- Assist the student with his/her physical needs as prescribed in the IEP, by the teacher and/or medical professionals. This may include but not limited to:
 - Catheterizing the student as medically specified
 - Adjusting shunt malfunctions
 - Clearing air passage if choking or gagging occurs
 - Adjusting body positioning for best comfort level of the student
 - Adjusting and fitting any type of body braces or leg and arm braces as may be needed
 - Watch for and provide relief for allergic reactions
 - Monitor student's walking ability and assist student(s) when needed.
- Assist the classroom teacher with meeting the student's academic needs.
- Assist in the transportation of the student to and from school as may prescribed by the IEP and/or medical professionals.

- Maintain a daily log of the student's physical, emotional needs and functions as prescribed by the IEP and/or medical professionals.
- Report medical and physical concerns of the student to the teacher and/or medical professionals as may be needed to ensure the safety and general well being of the student.
- Perform other such duties as may be delegated by the classroom teacher and or principal as long as it does not interfere with the direct attention required by the handicap student.

Evaluation: Performance of this job will be evaluated with provisions of the Board's policy on evaluation. Evaluation will be done by the classroom teacher and building principal yearly.