

Tri-County Area School District
Plainfield WI 54966

JOB DESCRIPTION

JD TEA 505
Updated: September 2009

Position Title: **Teacher -- Homebound Students**

Qualifications.

- Certified teacher holding a DPI license to teach in Wisconsin
- Ability to relate to students
- Ability to work with others
- Ability to follow school policies, procedures and rules.
- Ability to accept constructive criticism.

Position Function:

To teach students at their home or designated place so the student maintains normal academic functioning when the student is unable to attend school.

Specific Responsibilities:

- Meet with the guidance counselor and or building principal to establish the location to work with the student and decide content and amount of instruction to be provided to the student.
- Meet with the student, parent and guidance counselor to discuss the procedures for the homebound instruction.
- Meet with the classroom teachers of the student on a regular basis to receive information and give feedback about the instruction provided to the student.
- Pick up assignments and deliver assignments from and to the teachers as may be needed.
- Provide instruction to the student as may be agreed upon among the student, parent, building principal and the guidance counselor.
- Serve as the contact person between the regular classroom teacher and the student and parent.
- Report the student's willingness and cooperation with the homebound program to the teacher, principal and guidance counselor.

Evaluation: Performance of this job will be evaluated with provisions of the Board's policy on evaluation. Evaluation will be by the principal.