

Tri-County Area School District
Plainfield WI

Job Description

JD TEA 506
Updated: September 2009

Position Title: **Teacher - Multi-Categorical (Special Education)**

General Duties: Responsible for the development of criteria and procedures that can readily and effectively be used to identify students with learning disabilities. Upon diagnostically identifying such students, to provide in conjunction with the classroom teacher and IEP team such educational intervention as may be necessary to overcome the student's difficulty. Assist staff to better understand the multi-categorical student through planning, developing and offering inservice courses and/or workshops.

Immediate Supervisor: Works under the immediate supervision of the building principal with a high degree of latitude for independent judgement. Work to be reviewed periodically by the principal for performance, effectiveness and comprehensiveness of services to the teachers, students, parents and IEP team.

Position Function: Provide multi-categorical students with appropriate instructional services and assist teachers in providing appropriate instruction and a learning environment that will enable each student in the district to master the basic skills appropriate to age, level, and individual capacity.

Qualifications:

1. Hold a valid teaching certificate in Special Education in the State of Wisconsin.
2. Possess a thorough working knowledge of the complexities and nature of students with disabilities.
3. Possess the ability to work cooperatively with all personnel of the school for the early identification and remediation of multi-categorical disabilities.
4. Such alternatives to the above qualification as the School Board may find appropriate and acceptable.

5. Ability to work well with others in a team environment.
6. Ability to accept direction from supervisors.
7. Ability to follow work rules and procedures.
8. Ability to accept constructive criticism.

Specific Responsibilities:

1. Work as an integral member of the IEP team.
2. Evaluate diagnostically all pupils who are referred as possibly having a potential learning disability.
3. Confer with classroom teachers to discuss plans and decisions regarding the appropriate program for students with special needs.
4. Prepare written reports regarding the nature of the problem, pertinent information, test results, conclusions and specific recommendations as requested by the principal.
5. Confer with parents as necessary.
6. Prepare an annual classroom budget.
7. Advance professional growth by attending and participating in local and state professional meetings.
8. Provide input regarding reorganization of personnel, facilities and materials for children with special needs as necessary.
10. Write, develop, maintain and monitor a case record of students and their I.E.P.'s.
11. Assume such other tasks as may be assigned by the administration.

Evaluation: Performance of this job will be evaluated with provisions of the Board's policy on evaluations of employees. Evaluation is to be done by the building principal.