

# Tri-County Area School District

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Plainfield, Wisconsin

Minutes from Regular School Board Meeting  
Held July 24, 2018

## **#1 Call to Order**

Mark Bacon-President called the meeting to order at 7:02 pm in the District Office conference room.

## **#2 Roll Call of Members/Declaration of Quorum**

School board members present were Mark Bacon, Cindy Baumgartner, Jeff Hopkins, Jim Knutson, Jerry Knutson, Dakotah Smiley, Jim Miller, Becky Snearly and Wayne Cummings. A quorum was declared.

## **#3 The "Pledge of Allegiance" was recited**

## **#4 Adoption of the Agenda**

Jim Miller made a motion; Jeff Hopkins seconded and carried on a voice vote to adopt the agenda.

## **#5 Revenue/Expense Report**

Anthony Marinack, District Administrator, stated that .00%, \$284.00, of the anticipated revenue has been received to date and 1.61%, \$154,649.19 of this year's budget had been spent to date. This is an example of a month when a fund balance is very necessary.

## **#6 Bills/Receipts Approved**

Jerry Knutson made a motion, Jim Knutson seconded, and carried on a voice vote to approve checks 977677 through 977743 and wire transfers #201800130 through # 20180006 in the amount of \$350,191.71 and receipt of revenue for \$345,075.37 June 27, 2018 to July 24, 2018.

## **#7 Public Forum-none requested**

## **#8 Consent Agenda Items Approved**

Wayne Cummings made a motion, seconded by Jim Miller and carried on a voice vote, to approve the following consent agenda items:

- Minutes from Regular Board Meeting Held June 26, 2018
- Minutes from Open Negotiations Committee Board Meeting Held July 9, 2018
- Minutes from Closed Negotiations Committee Board Meeting Held July 9, 2018
- Minutes from Open Negotiations Committee Board Meeting Held July 16, 2018
- Minutes from Closed Negotiations Committee Board Meeting Held July 16, 2018

**#9 Policy Code 542.02 Support Staff Salaries and Fringe Benefits EXH 1819-01**

Dakotah Smiley made a motion, Becky Snearly seconded to approve the addition to the policy pertaining to the life and accidental death and dismemberment that was added to our United Health Care policy; motion carried on a voice vote. Jerry Knutson and Jeff Hopkins abstained.

**#10 Teacher Handbook Change EXH 1819-02**

Jim Miller made a motion, Dakotah Smiley seconded to approve the addition to the teacher handbook pertaining to the life and accidental death and dismemberment that was added to our United Health Care policy; motion carried on a voice vote.

**#11 Proposed Budget EXH 1819-03**

Tony presented the proposed budget for the 2018-2019 school year. They went through the budgets and Tony explained that you have to make a projection and you have to always propose for what might happen. Therefore, the estimate is generally higher in the fall than what you actually spend by spring. However, you have to plan for the unknown. Last year we had estimated we would be about \$480,000 in the red, and we actually ended up taking only around \$80,000.00 out of the fund balance to balance the 2017-2018 budget. Tony will explain that in his reports. Jim Miller made a motion, Jim Knutson seconded to approve the 2018-2019 school year proposed budget to be published in the Waushara Argus; motion was carried on a voice vote.

**#12 Spring Letter of Intent EXH 1819-04**

Mark had 8 names on his list, the board had 7 in the packet. Mark had looked at the packet from earlier when he and Tony met to discuss the preliminary agenda. We had hired one coach last month so there was no need to have that coach on the list. Wayne Cummings made a motion, Jerry Knutson seconded to approve the Spring Coaches letter of intents; motion carried on a voice vote.

**#13 Tri-County Options List; District's Student Academic Standards**

Tony explained to the board that every school year the board needs to approve the Options List and Student academic standards for the present school year. This is a statutory requirement and mandated by the state. These are posted on our website all year long. Wayne Cummings made a motion, Jim Knutson seconded to approve the Tri-County educational options list and

Tri-County Student Academics Standards to be posted on the website for the 2018-2019 school year; motion carried on a voice vote.

**#14 Bus Contracts EXH 1819-05**

On July 9, the negotiations committee met with the Safeway bus company and Bartram bus company. The committee negotiated and brought the suggestion to the full board for a vote. It was noted that the companies get a 5-year contract to guarantee the contract, but the negotiated increase is only for one year and they will meet again next summer. Wayne Cummings made a motion, Becky Snearly seconded to approve new 2018-2023 Bus Company contract with Safe-Way Bus Transit and Bartram's Bus Service to include a 2% increase for the 2018-19 school year; motion carried on a voice vote.

**#15 Step and Lane movement for the teachers 2018-2019 school year**

Step and lane movement for the teachers was discussed. The board did not receive a salary schedule of the teachers, as the board and teachers have met. The teachers need to ratify and this will be decided at the August board meeting. The board questioned as if one step or 2 would be given because of the steps being frozen last year. Tony stated that 1 step would be given and the board did give lanes last year and he recommended the board do that again this year. After a little more discussion Tony stated this would cost the district around \$38,000.00 and he would like them to know going into their ratifying that this should be approved. Dakotah Smiley questioned if we should give 2 steps and Tony explained that is why we froze last year, and that is how we were able to come out better in last year budget. Jeff Hopkins made a motion, Dakotah Smiley seconded to approve the 1 step and the 1 lane movement for the teachers in the 2018-2019 school year; motion carried on a voice vote. Jim Knutson voting no.

**#16 Support Staff Salaries for 2018-2019 school year EXH 1819-06**

Jeff Hopkins excused himself as they discussed the Support Staff salaries. The board had received an estimated support staff salary schedule that included the 11 steps. Tony explained that an addition of another step (step 11) to the existing support staff salary schedule would help the support staff and would like to see the base wage not be the starting salary but use Step 1 as the starting salary. He also proposed to have summer help start at \$9.00 next summer. It is very hard to get anyone or keep anyone to work for minimum wage. You can go almost anywhere and get more than that starting wage. Dakotah Smiley made a motion, Cindy Baumgartner seconded to approve the addition of step 11 to the support staff salary schedule, to increase the minimum wage to \$9.00 for next summer, and to give the support staff a 2.13% increase in the 2018-2019 school year; motion carried on a voice vote. Jeff Hopkins abstained.

**#17 Support Staff Salaries-Building and Grounds, and Food Service Manager**

Tony told the board that he would like to see these two positions get the 2.13% raise and the board wanted to know what the cost would be and how much they were making. Tony presented the board with current contracts and it would be an estimated around \$1800.00. Jim Miller made a motion, Jeff Hopkins seconded to approve the 2.13% raise for these positions for the 2018-2019 school year; motion carried on a voice vote.

**#18 Administration Salaries**

Tony stated that the administration (which includes himself, and the 2 principals) were proposing a 2% salary increase and the papers were handed out. Becky Snearly made a motion, Jeff Hopkins seconded to approve the 2% increase to the administration salaries for the 2018-2019 school year; motion carried on a voice vote.

**#19 Police Liaison contract for the 2018-2019 school year EXH 1819-07**

The board discussed the proposal for new police liaison contract that would include more hours. The contract would increase from 395 hours to 540 hours with a 2.13% increase. The Village board has not met on this topic yet so, the school board is just presenting a contract that they would like to have. Dakotah Smiley made a motion, Becky Snearly seconded to approve the existing contract with a 2.13% raise for the 2018-2019 school year with the potential of the increase of hours for the upcoming school year, pending approval by the Village of Plainfield board; motion carried on a voice vote.

**#20 School Board convention**

It was discussed that the school board members be able to attend the January convention. Mark Bacon will be awarded his 20 year school board award and will be attending. With more discussion about the budget and savings. Jeff Hopkins stated that if need be, he would like to go but he would let the new members go if the budget did not allow it. Becky Snearly, Dakotah Smiley would like to go pending on their work schedules. Jim Knutson, Mark Bacon, and Cindy Baumgartner will be going. Mark stated if he had too, he would pay his own registration fee.

**#21 Milk price for 2018-2019 school year**

The school board had voted on lunch and milk prices in June. Wayne Cummings questioned the price of milk and whether it was mandated or not. Unlike the lunch prices the milk prices are not mandated. Tony got some information and told the board that the prices do vary, but we could make a price cut. Jerry Knutson made a motion, Dakotah Smiley seconded to approve the milk price for 2018-2019 school year at \$.20 per carton ; motion carried on a voice vote. The board would like to see all kids drink more milk and hopes to encourage it by lowering the price.

**#22 Correspondence-none**

**#23 Reports**

Anthony Marinack reported to the board on the 2017-2018 budget year. The estimated budget deficit last year in October was \$480,000 in the red, and in reality we ended around \$80,000.00 short. There were many sacrifices made by the staff and spending was curtailed to really help with this budget. Everyone worked together to make this happen. Safety Grant update, as of yesterday we had resubmitted a couple items that needed to be fixed and Tony is hoping that we will know in a couple weeks whether we will receive the grant. There is also a second part of the grant to include 45 million dollars that schools can apply for mental health/ wellness. That grant will have to be filed by August 15, and you have to be approved for the first grant in order to get the second grant. Tony also reported on the 2017-2018 Seclusion and Restraint incidents which the Tri-County Elementary, Middle and High School had 0 seclusions and 0 restraints in the 2017-2018 school year.

**#24 Future Agenda Items**

Annual Meeting at 7:00 p.m. on Tuesday, August 28, 2018 in the lecture hall and Regular board meeting will start 10 minutes after the Annual Meetings ends; and the Regular board meeting will be in the Administration conference room. Teachers Salary Schedule at the August board meeting. Lane advancement for teachers at the September board meeting.

**#25 Announcements****#26 Set Meeting Dates****#27 Adjourned at 8:56 p.m.**

Recorded by: Wendy Hetzel

Submitted by:

Cindy Baumgartner , Clerk