

**Maintenance & Property Committee**

**Code #185.03**

The Tri-County Area School District Maintenance and Property Committee of the Board of Education shall consist of four members of the Board appointed to the Committee each year, at or after the organizational meeting of the Board, by the President of the Board. The Tri-County Area School District Maintenance & Property Committee shall work with the District Administrator and other appropriate personnel, as designated by the Board to address the following issues, as appropriate:

1. Recommend to the Board for appropriate action, repairs, maintenance, additions and alterations to all District facilities and sites.
2. Recommend to the Board, for appropriate action, the addition of new facilities or sites or the disposal of facilities, sites, capital and non-capital equipment.
3. Supervise, through the appropriate personnel, repairs and alterations to District facilities.
4. Prepare, with appropriate personnel that portion of the annual budget dealing with maintenance and operation of District facilities/property and recommend to the Budget & Finance Committee (and eventually the entire Board) appropriate action.
5. Determine that established policy relating to the acquisition, sale, construction, maintenance, or use of building and sites is being complied with.
6. Investigate matters relating to the acquisition, sale, construction, maintenance, or use of school district facilities or sites necessary for proper functioning of the District.
7. Review all orders for work relating to building and sites that require specific Board action.
8. Recommend, for appropriate action, policies, rules and regulations concerning the use, disposition, acquisition, repairs, construction, or maintenance of District facilities or sites to the entire Board.

**Legal Reference:** Sections 28.20, 28.21, 28.22, 28.23, Wisconsin Statutes

Previous Approval: June 28, 2005  
Attorney Review: November 2015  
Approved: December 22, 2015