

Board/District Administrator Relations

Code #224.00

The Tri-County Area School District Board of Education believes that policy making is one of its most important functions, and that the implementation of policy is a function of the District Administrator. The Board delegates executive powers to the District Administrator so he/she may manage the schools within the board's policies, thus permitting the Board to devote its time to policy making and evaluation.

The Board shall hold the District Administrator responsible for carrying out its policies within established guidelines and for keeping the Board informed about school operations.

Board members cannot act for the Board on any matter unless officially delegated by the Board with the authority to do so. Board members shall refrain from involving themselves in administrative matters and from asking the District Administrator for personal considerations. Board members shall refer all non-action matters and criticisms to the District Administrator.

Cooperation is the key to good teamwork. This applies to policy development, District organization and cooperation, instructional services, and developmental plans for new programs. The Board and District Administrator should recognize the need for continuous evaluation of all functions and services of the school system.

A quorum of the Board shall be present when the business of the school is being conducted. All should feel secure in the performance of their respective duties.

The District Administrator may delegate responsibility and the authority necessary for the operation of the schools to other designated officials who are serving in administrative capacities.

Legal Reference: Sections 118.24, 120.12, 120.13, Wisconsin Statutes

Cross Reference: 150, Board Powers & Duties, 182 Quorum,
Job Description, AM 102, District Administrator

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