

Section 400: Students

Equal Educational Opportunities (Administrative Rule) Student Discrimination Complaint Procedures

Code #411.00AR

Any complaint regarding the interpretation or application of the District's student nondiscrimination policy shall be processed in accordance with the following:

1. Any student, parent, or resident of the District complaining of discrimination on the basis of sex, race, religion, national origin, color, ancestry, creed, pregnancy, marital or parental status, sexual orientation, physical, mental, emotional or learning disability or handicap in school programs or activities shall report the complaint in writing to the District Administrator.
 - a. Discrimination complaints relating to the identification, evaluation, educational placement or the provision of free appropriate public education of a child with a disability shall be processed in accordance with established appeal procedures outlined under the District's Special Education policy
 - b. Discrimination complaints relating to programs specifically governed by federal law or regulation (e.g., EDGAR complaints) shall be referred directly to the State Superintendent of Public Instruction.
2. The District Administrator, upon receiving such a written complaint, shall acknowledge receipt of the written complaint within 45 days of its submission and shall immediately undertake an investigation of the suspected infraction. The District Administrator will review the complaint with the Principal, or other appropriate persons, and the facts comprising the alleged discrimination. Within 90 days of receiving the complaint, the District Administrator shall decide the merits of the case, determine the action to be taken, if any, and report in writing the findings and the resolution of the case to the complainant.
3. The Complainant shall be notified of the right to appeal a negative determination by the Board to the State Superintendent of Public Instruction and of the procedures for making the appeal.

Nothing in these procedures shall preclude individuals from filing a complaint directly with the Office for Civil Rights as authorized under federal law. Such complaints shall be made to: Office for Civil Rights, U.S. Department of Education, Citigroup Center 500 W. Madison Street, Suite 1475, Chicago, Illinois 60661-4544.

Copies of these complaint procedures shall be included in staff and student handbooks.

The District Administrator shall keep records of all formal and informal complaints, including all relevant dates, a summary of the evidence and facts and a statement of the final determination.

Prior Approval:	October 24, 2006
Attorney Review:	January 2016.
Approved:	February 24, 2016