

### **High School Rules and Regulations for Parking**

Parking a vehicle on school property is a privilege, not a right. Please review all parking regulations carefully. Driving privileges are also governed by Wis. Stat. §941.01.

1. All students must pay all fees and fines prior to applying for a parking permit. Permits will not be issued to students with outstanding fees or fines.
2. The parking fee established by the Board for the 2015-2016 school year is \$30.00 plus a \$10.00 "hang tag" deposit (\$40.00 total). When the hang tag is returned at the end of the school year, the student will receive a \$10.00 refund.
3. Lost or stolen hang tags will be replaced for a \$10.00 fee. Report losses to the office. The District is not responsible for lost or stolen hang tags.
4. Parking permit applications will be available to students who have a valid Wisconsin Drivers license. Seniors will have the first opportunity to purchase permits, followed by juniors, sophomores, and freshmen respectively. If necessary, available permits will be granted by lottery to underclassmen.
5. Only one hang tag will be issued per student. Students may register up to three vehicles per permit. The tag may be moved from one registered vehicle to another, but may not be sold, given, or loaned to another student for his or her use. The penalty for doing so is revocation of the parking permit.
6. Students shall inform the office immediately of any change in vehicle or license plate.
7. All students who park in the student parking lot must correctly display the hang tag permit. The hang tag must be hung from the inside rear view mirror. For vehicles parked in the east row (back of the lot) the hang tag must face the back of the vehicle. For all other vehicles, the hang tag must face the front of the vehicle. Students who fail to properly display the hang tag may have their permits revoked.
8. Vehicles must be properly parked in parking stalls. Students of vehicles parked incorrectly may have their permits revoked.
9. Vehicles must be parked front end first. Backing into spaces is not permitted.
10. Hang tags are required from 7:30 AM - 3:15 PM on school days. The parking lot is available for parking to anyone after hours and on days school is not in session.

11. The safe operation of motor vehicles is required. Excessive speeds or inappropriate driving in the parking lot will result in the revocation of the parking permit. Law enforcement will be notified.
12. Parked vehicles should be left with windows closed and doors locked.
13. Disabled vehicles should not be left on campus overnight. Removal must be arranged by the student.
14. Parking permit fees will not be refunded for:
  - a. voluntary withdrawal from school (dropping out)
  - b. expulsion
  - c. school-based disciplinary action related to loss of parking permit
  - d. loss of driver's license
15. For safety reasons, hang tags should be removed before leaving the parking lot.
16. For the safety of pedestrian traffic and to minimize congestion, drivers must come to a complete stop before leaving the parking lot. Drivers must also leave by turning right between the hours of 2:45 PM and 3:15 PM.
17. Loitering in the parking lot is prohibited. Students should lock their cars and leave the parking lot immediately upon arriving at school. Students need permission from the office to be in the student parking lot during school hours.
18. Students parking in the student lot without purchasing a permit will be subject to disciplinary action.

|                  |                   |
|------------------|-------------------|
| Prior Approval:  | November 28, 2006 |
| Attorney Review: | January 2016.     |
| Approved:        | February 24, 2016 |