

Section 500: Personnel

Professional Staff Recruiting/Hiring

Code #533.00

The Board of Education shall approve the employment of all professional staff upon recommendation of the District Administrator. The District Administrator shall be responsible to ensure persons recommended for such positions meet the qualifications established by law and by the Board, have the appropriate license or certification for the position, and are able to perform the essential functions of the job. Should the Board desire further candidates for consideration, the District Administrator shall make further recommendations.

The District will only accept employment applications when a vacancy exists or when the District requests applications for future positions, and will only consider those application while the positions remain vacant. Unsolicited applications and any materials attached thereto shall be returned to the party sending the application.

Legal Reference: Sections 19.59, 111.31-111.395, 118.19, 118.192, 118.195, 118.20 - 118.22, 118.24 and 120.12, Wisconsin Statutes
PI 121.02 (1)(a)

Cross Reference: 511.00, Equal Opportunity Employment
511.00AR, Employee Discrimination Complaint Procedure
523.01, Staff Physical Examination
533.00 Rule, Professional Staff Recruiting/Hiring Procedure

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