

Tri-County Area School District

Plainfield, Wisconsin
Minutes from Regular School Board Meeting
Held April 24, 2018

NOTE: Newly elected board members Jeff Hopkins, Jim Knutson, and Dakotah Smiley were sworn in by April 20, 2018. Also newly appointed board member Jim Miller was sworn in by April 20, 2018.

#153 Call to Order

Mark Bacon-President called the meeting to order at 7:00 pm in the district office conference room.

#154 Roll Call of Members/Declaration of Quorum

School board members present at the meeting were Mark Bacon, Cindy Baumgartner, Jeff Hopkins, Jim Cesar, Jim Knutson, Wayne Cummings, Jerry Knutson, Dakotah Smiley and Jim Miller. A quorum was declared.

#155 The "Pledge of Allegiance" was recited

#156 Election of Officers

Nominations for Tri-County Area School District Board of Education Organization Meeting

President:

Wayne Cummings nominated Mark Bacon for President. Jim Cesar seconded. Jim Knutson moved to close nominations for President, Jeff Hopkins seconded. Motion carried. Unanimous voice vote for Mark Bacon as President was made.

Vice President:

Jim Cesar nominated Jeff Hopkins for Vice-President. Wayne Cummings seconded. Jim Knutson moved to close nominations for Vice-President, Dakotah Smiley seconded. Motion carried. Unanimous voice vote for Jeff Hopkins as Vice-President was made.

Clerk: Jim Cesar nominated Cindy Baumgartner for clerk. Wayne Cummings seconded. Jim Knutson moved to close the nominations for clerk. Jim Miller seconded. Motion carried. Unanimous voice vote for Cindy Baumgartner as clerk was made.

Treasurer:

Jeff Hopkins nominated Wayne Cummings for treasurer. Cindy Baumgartner seconded. Jim Knutson moved to close the nominations for treasurer. Cindy Baumgartner seconded. Motion carried. Unanimous voice vote for Wayne Cummings as treasurer was made.

#157 Appointment of deputy clerk

Jim Cesar moved to appoint Wendy R Hetzel, Administrative Assistant, as deputy clerk. Jerry Knutson seconded. Motion carried. Unanimous voice vote for Wendy Hetzel as Deputy Clerk was made.

#158 Committee Assignments & Other Appointments

Mark Bacon will send out committee assignments in 3-5 days. Cindy Baumgartner will be the delegate for the CESA 5 Convention on May 17, 2018. Mark Bacon was appointed as legislative contact. Dakotah Smiley was appointed as delegate and Jim Miller was appointed as alternate to the January 23-25, 2019 Joint State WASB/WASDA Convention.

#159 Adoption of the Agenda

Jim Cesar made a motion to adopt the board agenda as adjusted with moving Report items A and B to New Business after item A; Cindy Baumgartner seconded and motion carried on a voice vote to adopt the agenda as adjusted.

#160 Revenue/Expense Report

Anthony Marinack, District Administrator, stated that 62.55% \$5,625,328.60 of the anticipated revenue has been received to date and 60.61% \$5,777,341.64 of this year's budget had been spent to date.

#161 Bills/Receipts Approved

Jim Knutson made a motion; Jeff Hopkins seconded, and carried on a voice vote to approve checks 977211 through 977346 and wire transfers #201700092 through #201700101 in the amount of \$396,633.57 and receipt of revenue for the amount \$418,179.06 from March 28, 2018 to April 24, 2018.

#162 Public Forum

Joanna Beggs of 9897 Taft Rd Plainfield, WI 54966 expressed her concerns for the safety of the kids at school. She brought up the morning drop off situation. She said it is very chaotic and that the February Newsletter had stated there would be police assistance during the drop off time which she has not seen yet. She noted that Shawn Jepson and Jake Hansen are there in the morning at the front doors greeting parents and students who are entering the building. She wasn't sure if there were any staff members down by the doors where the kids unload off

of the bus. She thought this time of day was lacking in security and that anyone would be able to enter the building which puts our school and students at risk. Shawn Jepson commented later in her report that Scott Hughes and Wayne Tess are down monitoring the doors by the bus area in the mornings and make sure the doors are locked as soon as all the kids are in the building. Joanna suggested that we should give more time to a Police Liaison officer, whether it be Fenske or someone else, to be in the building to get to know the students better. They could have lunch with the kids and interact with them and just have more of a presence. She also suggested metal detectors or other security measures be looked into and costs researched. Jim Cesar asked to move discussion on this to the section in Tony's report that talked about the Safety Grant. Mark thanked her for expressing her concerns and bringing attention to important issues.

#163 Consent Agenda Items Approved

Jim Cesar made a motion, seconded by Dakotah Smiley and carried on a voice vote, to approve the following consent agenda items with a correction: Zach Lindberg and not Limberg:

- Minutes from Regular Board Meeting March 27, 2018.
 - Minutes from Special Board Open Meeting April 12, 2018.
 - Minutes from Special Board Closed Meeting April 12, 2018.
 - Accept Zeth Engel's resignation as Agricultural educator, FFA advisor, MS soccer coach, and HS assistant track coach as of June 29, 2018.
 - Accept Hortense Lewallen's resignation as Bilingual education assistant.
 - Accept Raymond Applebee's resignation as the MS head wrestling coach
 - Hire Raymond Applebee as HS football assistant coach at Step 5.
 - Hire Zachary Limberg as HS football assistant coach at Step 2.
 - Hire Hattie Rettler/Megan Woyak as Co-HS Student Council advisors at Step 1.
 - End-of-year Budget Resolutions - Approve resolutions to set aside committed fund balance remaining at the end of the fiscal year (June 30) for cash flow purposes and for adjustment to the 2017-2018 budget (expenses and revenues) to be shifted to cover accounts overspent at the end of the year.
1. BE IT RESOLVED that the board of Education does commit its fund balance account (Account #938900) remaining at the end of the year for cash flow purposes and other miscellaneous cash needs. BE IT FURTHER RESOLVED that such action to commit fund balance shall occur effective June 30, 2018 for the fiscal year ending 2018.
 2. Adjustment of the 2017-2018 budget to shift funds as necessary.

#164 Report from Student Representative-Daniel Kaehn

Danny reported on the Junior Prom which was held this past weekend on April 21st, A Night of a Thousand Lights. Lots of planning and effort by students, advisors and parents went into the successful event. The Spring Band Concert was held on April 23rd and there was a huge turnout. Zach Bacon received the Gilmore Award, Shawn Kemnetz received the Semper Fidelis Award, Dawson Knutson received the Louis Armstrong Jazz Award and Danny Kaehn received the John Philip Sousa Award. The FFA Banquet will be held on April 27th at 5:00pm and said they could use some more cakes donated for the cake auction. The FFA Jackets were ordered ahead so any sponsors who are attending the banquet will see the recipient of their donation. May 15th will be the Choir Concert and the Rosholt Relays Track Meet. Spring sports have had a rough time so far this year due to weather. The track team has had 5 meets and some had to be rescheduled and moved indoors. Thursday April 26th is the TC Invite to be held here. After games held on April 24th against Pacelli the Baseball team is 0-2 and the Softball team is 1-1. The Math League Banquet will be on April 30th. Our team is in the top three but we won't find out until that night if we won for the 20th year in a row. Payton LaPorte, Danny Kaehn and Joseph Becher will all be receiving individual awards for being in the top three in their categories. State Forensics participants came away with 3 silver and 2 bronze awards. The featured class was the sophomores and they will be going on their Lake Emily trip soon. Danny was asked to present his future plans after graduation and he is going to MSOE for Computer Engineering and may look at crossing into Biomedical Engineering as well. Wayne Cummings told Danny it was a joy to have him as a student representative on the Board this past school year and good luck in the future. Mark Bacon also expressed his best wishes to Danny.

#165 -Strategic Planning EXH 1718-22

Anthony Marinack presented on the Strategic Planning initiative. There were 3 meetings held at Ponderosa Pines with about 35-40 participants including: Board Members, Administration, Teachers, Staff Members, Students, Community Members, Parents and Clergy. Chris Patritto, from the Hurley School District, was the facilitator and did an excellent job. He was asked to come back around this time next year for updates on how the committees did over a year's time and where things were at with each goal. There was great input from all during the meetings and discussions. Tony read the following items that were determined during the 3 meetings: Belief Statements, Mission Statement, Vision Statement and the 4 Goals. Dakota Smiley had participated and said it was an amazing experience and went beyond her expectations. It was great to hear different aspects and to collaborate on coming up with these goals for the school. Wayne Cummings commented on the relaxed atmosphere and that the presenter was excellent to work with. Lisa Ertl reported on the goal of getting 80% of K-12 students to complete daily work on time. A few things the group initially talked about were: easier method for parents to monitor daily work, parent workshops, Skyward late assignment tracking, incentives and reward system and agendas used 100% of the time. Jim Cesar thought this was a good, attainable goal. Jim Miller would like to see added to the wording of the goal, worthwhile homework. He said we

need to look at the value of the homework and at the individual child needs. We should gear requirements to the needs to each student and not the general population. Matt Miles talked about the goal of student participation in at least one co-curricular activity, club or community service activity. One of the group's ideas is to incorporate a "Day of Caring" or "Day of Service" into the school. It would be a day where all students and staff would participate in some kind of community service activity so students can learn the value of being a good citizen and giving back. Lara Nugent talked about the goal that all 6-12 students would participate in a student-led career center. She says it will be beneficial to have a physical space where students can connect with various resources to help in planning for their futures and learning about the different options and paths available. The area would be a central location to house all kinds of information on schools, careers, military and any materials related to preparing students for life after graduation. Several Board members indicated the importance of preparing and serving all students needs whether they are going on for more education or heading into the workforce. Katie Sroka talked about the goal of having all 5-8 students surveyed and participating in a prevention program of self-harm and suicide education. This could expand into other areas but awareness days and events with student participation would be a key component of the plan. There is already of group of students who have formed Penguins 4 Prevention. We had students who participated in the Alliance for WI Youth Summit last year and this year that helped in forming this new group at Tri-County with advisors coming from the Healthy Communities Healthy Youth of Waushara County. Another part of this goal will expand into building trusting relationships between students and staff, a crisis management team, mental health surveys and education pieces and bullying and harassment awareness. Jim Cesar made a motion Dakotah Smiley seconded to approve the Strategic Planning 2018-2021; motion carried on a voice vote.

#166 Reports

Katie Sroka, School Psychologist, and Liz Bechard, Title I Coordinator, talked about RTI, Response to Intervention. They handed out folders with: sample RTI Notification letter for parents, a list of programs the school uses for RTI, an RTI Consultation Team Form and a proposed RTI Handbook. We have certified staff and they meet three times a year with teachers to assist in identifying students that may benefit from an intervention. Students can be identified through testing and observations. Teachers can report concerns regarding a range of items from academics to behavior to medical as well as a few others. The goal of the program is to provide individual support to students who need it. It covers all students including gifted students who may need advanced materials in certain areas. There are three tiers to the program. Tier 1 is core instruction that all students receive. Tier 2 focuses on small group instruction and provides support in targeted areas. Tier 3 focuses on individual or one on one intensive learning in specific areas. The student's team would have access to information regarding that student. Right now Interventions are being done for both reading and math but they could use more teachers and aides to do RTI during the day. Right now the 3rd and 4th grades are piloting a new program called iReady which will be a great resource for this program.

Mary LeBlanc, from the Waushara County Department of Human Services, and Jonelle Erickson reported on the issue of sex trafficking. Jonelle stated that this is becoming more of an issue on a National and State level. 300,000 youth are at risk every year and there are around 100,000 actual cases each year. This is the second largest illegal business in terms of dollars. All 72 counties in Wisconsin have confirmed cases and it is becoming more wide spread. With cellphones, internet and social media it is making our youth more vulnerable to being manipulated by these predators. We need to get more people informed and educated on this issue. It affects both small and big cities. There are so many misconceptions about how it happens and who it happens to. She can provide a program of information and prevention education in our school. The program right now is geared toward 7th and 8th graders and is age appropriate. Students would have a permission slip signed in order to attend the presentation. The goal of Waushara County is to get all students educated on this topic at some point. Mark Bacon suggested Jonelle speak to Mr. Marti, our 7-12th grade principal, to set up a time to work with our Middle School students.

#167 Winter Coaches EXH 1718-23

Jim Cesar made a motion Wayne Cummings seconded to approve the letter of intents for the winter sport coaches noting that Scott Booth would be both head coach for MS Boys and Girls Basketball; motion carried on a voice vote.

#168 Policy 345.61 Early Graduation EXH 1718-24

Lara Nugent presented the new early graduation policy and application process. Research was done on other schools policy and procedures for this topic. There have been an increasing number of students in recent year requesting early graduation and they just want students to be more aware of opportunities open to them while they are still here at Tri-County. The new policy just makes the sequence clearer on requirements and how the process is handled. They hope to anticipate the reasons for the requests and try and exhaust all resources here at the school first. Jim Cesar made a motion Jim Miller seconded to approve the policy change to #345.61 Early Graduation; motion carried on a voice vote.

#169 Policy 345.61EX Application for Early Graduation from High School EXH 1718-25

Lara Nugent presented the new 3 piece application and explained the new components they thought were a necessary change from the 1 page application. Jim Cesar made a motion Jim Miller seconded to approve the policy change to #345.61EX Application for Early Graduation; motion carried on a voice vote.

#170 Summer School Calendar EXH 1718-26

Wayne Cummings made a motion Jim Miller seconded to approve the Summer school calendar as presented for the 2018 Summer School; motion carried on a voice vote. Free lunches will be provided to all children up to age 18.

#171 Teacher Handbook -EXH 1718-27

Jim Cesar made a motion Wayne Cummings seconded to approve the policy change to #22 Pay policy, in the 2018-2019 Teacher Handbook. EXH 1718-27

#172 Policy #671.01 Payday Schedule EXH 1718-28

Jim Cesar made a motion Wayne Cummings seconded to approve the policy change to #671.01 Payday Schedule; motion carried on a voice vote.

#173 2018-2019 Individual Teaching Contract EXH 1718-29

Jim Cesar made a motion Wayne Cummings seconded to approve the changes to the 2018-2019 Individual Teaching Contract; motion carried on a voice vote.

#174 Policy #345.62 Graduation Exercises EXH 1718-30

Mark Bacon was going to excuse himself from the room as he would be directly affected by the policy change. Other board members asked him to stay for the discussion so he stayed in the room. Jeff Hopkins made a motion to amend the policy as presented to the board. Discussion ensued regarding the pros and cons of the policy change and past practices. Jerry Knutson thought that if the policy was changed it should encompass more than just board members. Jeff stated that he had made assumptions regarding the graduation exercises and wasn't aware until recently that there was an actual policy regarding the distribution of diplomas otherwise this may have been brought up for discussion earlier. He stated that he was fortunate and was chosen by the class as the board member to participate in the ceremony but he also knew there were other members with kids graduating. Dakotah was concerned with the ceremony itself and how everything would be handled and how the community and students would perceive the changes. She was concerned with where and how do you draw the line and how the policy should actually read if changes were made. Jim Knutson asked Nick how the voting was actually presented to the class. Mark and Jerry both suggested that the issue be dropped. After discussion was done Jeff Hopkins rescinded his motion. No other motions were made to change policy #671.01.

#175 Snow make up days

Jim Cesar made a motion Jeff Hopkins seconded to approve the snow make up days for staff only on June 4 half-day, June 5, June 6, June 7 and June 8. Motion carried on a voice vote.

#176 Correspondence

Board members were given a copy of a Scott Krug mailing featuring a picture of Scott with the Tri-County HS Choir Members.

#177 Reports

Dakotah Smiley talked about the New Board Member meeting held on April 19th at CESA 6 in Oshkosh. It was very educational and she learned quite a bit of facts and items that she was unaware of regarding school board procedures. She had a chance to meet people and network and came away with some good resources and information. Tony Marinack talked about the estimated final budget for the 2017-2018 school year. We will need to dip into the fund balance somewhere between \$100,000 and \$150,000 as estimated to this point. We had made some cuts this school year to keep that number down as low as we could. Next Tony talked about the 2018-2019 projected budget. There are a few areas where we are receiving more aid such as Sparsity Aid and the Per Pupil Adjustment. The estimate takes into account salary increases, step increases and health and dental insurance increases that are all unknowns at this time and just projections. We also have some areas of savings to be expected next year such as retiree benefits as we have retirees coming off the plan and only one so far that we know of going on the plan. As of the meeting the Department of Justice had not released specific details on the proposed Safety Grant. Once we have a dollar figure we can figure out the best way to utilize those dollars. There have been thoughts on adding more cameras around the school and buildings, more time for the police liaison in the school and continued training for staff. Jim Cesar said we need to be more proactive and not reactive as much as possible. He thinks Officer Fenske would be a good resource with additional time in the school as he knows the kids and can identify kids that are more at risk. Brian Beggs from the public section agreed that we should be more proactive and that the mental health piece is the biggest issue we need to look at dealing with first. Nicholas Marti ran down the upcoming dates and events. April 5th and 6th the MS Play "Medium Rare" showcased some very talented and funny students. There was good attendance for all the recent testing taking place and he is just finishing up with students who may have missed a test or section. Post prom went well with a highlight being a 1 hour show with a hypnotist where about 15 kids participated on stage. Attendance at prom and post prom was about 120 students and guests which is a huge percentage of our HS students. The TC Pride Committee is having some special treats and events on April 25th for World Penguin Day. The track team will be hosting the TC Invite on Thursday April 26th and that will be the first track event we have been able to have here this year. The FFA Banquet will be on a Friday this year, April 27th, instead of a Sunday which is different from past years. Math League Banquet will be at UWSP on Monday April 30th where we will find out the results for the year and hope we can pull off another first place year. On May 3rd the 8th graders will have Rube Goldberg Day showcasing their contraptions they have designed. On May 4th 3 teams consisting of 7th and 8th graders will be attending Pittsville school for a MS Math League. There will be AP testing coming up in May. May 14th is the Lions Honors Banquet, May 15th is the Choir concert, May 16th is the Scholarship Award night at 6:30 p.m. and May 22nd is the 9-12 awards day. May 25th is graduation practice in the morning and graduation at 7:00 that night. Shawn Jepson reported on the various fieldtrips coming up in the next few weeks. Forward Testing is done and was a long process. There are only two kids left to make up portions of the test. She was able to do a

survey and give feedback to the DPI regarding the test. Nick felt there were too many poorly worded and written questions. Shawn thanked the Plainfield Bowling alley for accommodating the K-6th grades that were able to go bowling for Phy Ed. Every year the 4th graders study the Iditarod and each choose a musher to follow during the race. This year on April 25th we have a presentation from a former participant in the Iditarod which will be for K-8th grades. Family Reading night will be on April 26th with a Rainforest Theme. There will be dinner and then a presentation given by Nature's Niche with lots of live creatures to look at. May 11th will be the Elementary Spring Concert with the premier performance of the 6th grade band at 2:00pm. May 17th is Bike Safety Day where all 2nd graders receive a free bike helmet. On May 21st Shawn and Jackie Sigourney will be accepting the Promise Award that Tri-County is being recognized with. Shawn also wanted to thank the Plainfield Lions club for sponsoring the Tom Pease show on May 31st for 4K-4th.

#178 Future Agenda Items

Discussion on the Safety Grant once information is available. The approval of the RTI handbook as presented by Katie Sroka and Liz Bechard.

#179 Announcements

May 15th is the 2018 WASB Spring Workshop in Portage. Any board member interested in going should contact Wendy Hetzel and let her know. Mark Bacon welcomed the two new board members to the group. Mark Bacon also would welcome recommendations on ordering new School Board Member shirts. If anyone has suggestions on styles or colors he can get pricing and ordering information.

#180 Set Meeting Dates

No meeting dates were set.

#181 Adjourned at 10:41 p.m.

Recorded by: Amy Hopkins

Submitted by:

Cindy Baumgartner, Clerk