Tri-County Area School District
Plainfield WI 54966

Job Description

JD CC 217
Updated: September 2009

Position Title: **Math League Coach/Advisor**

Qualifications:

- Licensed and certified teacher, administrator, or counselor as required by the Department of Public Instruction.
- Ability to work with students.
- Possesses the mathematics knowledge to assist students in becoming excellent competitors in the math league competition.
- Ability to accept directions and constructive criticism from supervisors.
- Ability to follow work rules and procedures.

Immediate Supervisor: Building Principal or District Administrator

Position Function:

Convey and teach the students entering math league competition the math skills required to successfully compete in math league competition, and serve as coach, mentor, and advisor to the students on a continuing basis while students are preparing for the competition.

Specific Responsibilities:

1. Publicize to the student body the math league competition, meet with the students, explain procedures, rules, and student responsibility toward the program.
2. Select students for the math league.
3. Select and distribute to the students the required study materials for the competitions.
4. Arrange practice sessions for the students and serve as a coach and teacher at the practices.
5. Arrange for competition by contacting the host managers for math league competition.
6. Publicize test competition results.
7. Recognize student success and participation in the math league program yearly through awards.

Evaluation: Performance of this job will be evaluated in accordance with the Board's policy on employee evaluation. Evaluation is done by the building principal.