

Tri-County Area School District  
Plainfield WI

Job Description

JD MIS 314  
Updated September 2010

**Position:** **Speech/Language Pathologist**

**General Statement of Duties:** In following with state statute, agency regulations, District rules, procedures and policies is responsible for the development of criteria and procedures that can readily and effectively be used to identify students with speech language disabilities. Upon diagnostically identifying such students, to provide in conjunction with the classroom teacher, IEP team, planning teams of parents, teachers and other staff, such remedial intervention as may be necessary to overcome the student's difficulties. Assists staff in understanding the learning disabled through planning, developing and offering inservice and/or workshops.

**Job Function:** Provides speech/language disabled students with appropriate instructional services and assists teachers in providing appropriate instruction and a learning environment that will enable each student in the district to master the basic skills appropriate to age, level, and individual capacity.

**Qualifications:**

1. Hold a valid teaching certificate in speech/language education issued from a college or university and the Department of Public Instruction.
2. Thorough working knowledge of the complexities and nature of speech/language disabilities.
3. Ability to work cooperatively with all personnel of the school for the early identification and remediation of speech/language disabilities.
4. Ability to work well with others in a team environment.

5. Ability to accept direction from supervisors.
6. Ability to follow work rules and procedures.
7. Ability to accept constructive criticism.

**Specific Job Responsibilities:**

1. Services children age 3-21 having an identified exceptional educational need (EEN) in the area of speech and/or language.
2. Provides a thorough assessment and diagnosis of speech, voice, and language disorders.
3. Act as a member of an IEP team to determine if child has a disability.
4. Develop appropriate Individual Education Program (IEP) goals prior to placement.
5. Assist in providing yearly pre-school screening to determine readiness for kindergarten and to identify children having speech and language disorders requiring special services of a speech and language clinician.
6. Serve as a resource consultant to teachers, other EEN staff, parents, administrators, and other community agencies or groups.
7. Maintains an accurate caseload and enrollment data in addition to a current daily work schedule.
8. Budgets, requests and maintains necessary speech and language materials and supplies to meet IEP goals of students.
9. Demonstrate professional growth through participation in inservices, professional organizations, IEP and parent meetings, staff meetings and credit course work.
10. Provide appropriate service and maintain rapport with parents, staff, administration, and community agencies.

**Evaluated:** Performance of this job will be evaluated with provisions of the Board's policy on evaluations of employees. Evaluation is to be done by the building principal.