

Tri-County Area School District
Plainfield WI 54966

JOB DESCRIPTION

Position Title: Summer Cleaning Crew

JD SS 408
April 2011

Qualifications:

- Ability to operate vacuums.
- Ability to lift objects up to 40#.
- Enjoy working with others.
- Ability to communicate and get along with others freely.
- Basic knowledge of cleaning chemicals and their use.
- Maintain proper hygiene.
- Ability to work well with others in a team environment.
- Ability to accept direction from supervisors.
- Ability to follow work rules and procedures.
- Ability to accept constructive criticism.

Immediate Supervisor: Supervisor of Buildings & Grounds

General Duties

- Cleaning.
- Vacuuming.
- Carpet spotting and cleaning.
- Moving desks and other school supplies.
- Bathrooms.
- Dusting.
- Windows.
- Garbage pickup.
- Recycling bins.
- Perform such other custodial duties and related tasks as assigned by the immediate supervisor or administrator.

Working Hours: 7:00 a.m. to 3:30 p.m, Monday through Friday.

Starting and ending date: Set by Supervisor of Buildings & Grounds

The school district will supply any safety equipment needed.

Terms of Employment: Salary will be established by the board of education.

Evaluation: Performance of this job will be evaluated with provisions of the Board's policy on evaluations of employees. Evaluation is to be done by the Supervisor of Buildings and Grounds.