



9. Work with and be a member of the School Forest Committee in order to coordinate their goals and aspirations for the school forest and to solicit their support in implementing the Environmental Education program.
10. Maintain an inventory and secure storage of ALL literary audio-visual material and other educational materials purchased or donated for the Environmental Education program.
11. Maintain a supply and equipment inventory that is used at the school forest and by the K-12 staff for the Environmental Education program.
12. Upon request, provide a report on the environmental education program goals and objectives, school forest usage and development, and expenditures and receipts.
13. Attend Environmental Education workshops and continue coursework to maintain a knowledge base and to remain current of Environmental Education issues.
15. Work with the maintenance staff to oversee the educational aspects of the District recycling program.
16. Coordinate the District's Earth Week Activities Pre K-12.
17. Serve as the District liaison for the State Environmental Education Board and other such governmental or agency entities.
18. Pursue federal, state and local grant monies available for the school forest and District Environmental Education program.

**Evaluation:** Performance of this job will be evaluated with provisions of the Board's policy on evaluations of employees. Evaluation is to be done by the 7-12 principal.