

Tri-County Area School District
Plainfield WI

Job Description

JD TEA 509
Updated: November 2010

Position Title: **Teacher -- Title I Basic**

Minimum Qualifications:

- Bachelor's Degree or higher in education.
- Professional certification in elementary and/or secondary education.
- Ability to plan for and direct support personnel.
- Successful teaching experience of program philosophy.
- Knowledge of the techniques necessary to assess educational deficiencies.
- Ability to accept change and follow guidelines.
- Ability to work well with others in a team environment.
- Ability to accept direction from supervisors.
- Ability to follow work rules and procedures.
- Ability to accept constructive criticism.
- Additional training or courses in reading/math desired.
- Strong personal interest in reading and language development desired.

Immediate Supervisor: Title I Coordinator

Consults With: Building Administrator, Title I Coordinator, Classroom Teachers, Special Teachers, Consultants, District Administrator, Other Staff

Position Function:

To promote academic improvement, equal access, and equal opportunity to all learning for students in grades K-12 demonstrating educational deficiencies.

Specific Responsibilities:

- Develop a process that best enables students to meet state standards.
- Assist in implementing a professional development program that will improve academic success.
- Meet with regular education teaching staff regularly to discuss academic needs of students.
- Develop instructional strategies that provide for high quality curriculum.
- Provide for individualized small group instruction.
- Scheduling of students.
- Plan for and supervise instructional assistants (aides).
- Consult with principal, classroom teachers, and other ancillary personnel as necessary to gain a more thorough knowledge and understanding of the students.
- Be a resource person to regular classroom teachers.
- Provide Title I services in all content areas.
- Involve parents in the program through conferences, meetings and training sessions.
- Be available for all staff meetings scheduled by the program director and administration.
- Visit related programs for professional growth.
- Assist with the implementation of a Title I pre-school program.

Evaluation: Performance of this job will be evaluated with provisions of the Board's policy on evaluations of employees. Evaluation is to be done by the building principal.