

**School Day and School Year Calendar**

**Code #322.00**

The Tri-County Area School District Board of Education shall establish rules which schedule the number of school days and the hours of the normal school day. In establishing such rules, the Board shall consider state law requirements as well as input from administrators, staff, and parents.

The Board shall annually schedule and hold direct pupil instruction in Pre-K through 12th grade consistent with educational standards determined by the Department of Public Instruction. The school hours are computed as the period from the start to the close of each pupil's daily instructional schedule. Scheduled hours include recess and time for pupils to transfer between classes but do not include the lunch period. No more than 30 minutes per day may be counted for recess. In computing the minimum number of instructional hours in the school year, parent teacher conferences, staff development or in-service program days, school closing for inclement weather days, or days when classes are not held are not counted.

School day hours shall be posted and distributed prior to the beginning of each school year. The District Administrator shall closely monitor compliance with the scheduled hours for the normal school day. The calendar may be adjusted at the direction of the District Administrator to accommodate special programming or other authorized variations.

**Legal Reference:** Sections 115.001(13), 115.01(10), 118.045, 120.12(15), 121.02(1)(f)2, Wisconsin Statutes; PI 8.01(2)(f)2, PI 27 Wisconsin Admin. Code

**Cross Reference:** 322.00 Rule, School Day Administrative Rule  
Master Agreement between TCAEA and Board of Education

**Prior Approval:** December 20, 2005  
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