

Section 300: Instruction

Academic and Career Planning Education for Employment

Code #341.02

The Tri-County Area School District shall provide academic and career planning (ACP) consistent with state law. The Board of Education shall provide access to an education for employment program that has been approved by the state superintendent. The purpose of the education for employment program is to prepare students for future employment, ensure technological literacy, promote good citizenship, promote cooperation among business, industry, labor, postsecondary schools, and public schools, and to establish a role for the District in the economic development of the state.

District's Education for Employment Program

The education for employment program shall blend curriculums and learning experiences to assure that every student has the opportunity to explore careers and acquire high academic requirements that make the transition from school to work a successful experience. The education for employment program shall provide a pathway for students to assess their skills, knowledge and interests so there are increased and improved employment opportunities. The education for employment program shall emphasize commitment to high academic standards, promote instruction that integrates work and school, foster effective linkage between secondary and post-secondary schools, and the use of workplace mentoring and instruction.

An effective education for employment program provides information and opportunities to students that are appropriate for their grade level. Therefore, the District's education for employment program accomplishes the following grade specific goals and objectives.

Elementary Grade Levels: Career Awareness that develops an understanding of why people work, the kinds of conditions under which people work, common expectations for employees in the workplace, and how expectations at school are related to expectations in the workplace.

Middle School Grade Levels: Career Exploration that develops an understanding of the continuum of careers across work environments, duties, and responsibilities. As well as how a student's interests and skills relate to various careers. Career exploration may also include work-based learning experiences and career research.

High School Grade Levels: Career Planning and Preparation that includes career research to identify personal preferences in relation to specific occupations, work-

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based learning experiences, instruction in career decision making, access to career and technical education programs, and access to accurate national, regional, and state labor market information. The high school education for employment program shall also include instruction that provides practical application of academic skills, applied technologies, economics, including entrepreneurship education and personal financial literacy.

All students in grades 6 to 12 shall be provided all of the following as part of the District's education for employment program:

1. Individualized support appropriate to the student's needs, from staff to assist with completing and annually updating an academic career plan;
2. Access to an academic and career planning software tool that allows students to engage in career exploration and career planning and preparation; and
3. Access to a formal process for connecting students to school staff for assistance with the development and implementation of each student's academic and career plan.

District's Long Range Plan

The education for employment program shall also include a long-range plan approved by the Board and developed by a team of District staff and community stakeholders. The long-range plan must include:

1. An analysis of local, regional, and state labor market needs and the education and training requirements to meet those needs;
2. A process to engage parents by annually informing them of the ACP services their child receives, providing them with multiple opportunities each year to participate in their child's ACP, and updating them throughout the year on their child's progress;
3. A strategy to engage businesses, postsecondary education institutions, and workforce development organizations in implementing the education for employment program; and
4. A description of all the following:

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- a. How, in each year of the plan, the District will support students in ACP;
- b. The career and technical education provided in the District;
- c. The professional development provided to staff to assist them with delivering academic and career planning services to students in grades 6 to 12;and
- d. How the education for employment program will meet the requirements of state law.

In furtherance of the District's education for employment program, the Board shall do all of the following:

1. Annually review and update the long-range plan and education for employment program. The review shall evaluate student postsecondary outcomes.
2. Prepare a report on the District's education for employment program that describes the program's current progress and future goals related to improving student postsecondary outcomes.
3. Publish the long-range plan and the annual report on the school district's website.
4. Annually notify parents of the education for employment program and the information and opportunities available to pupils under the program, including the availability of programs at technical colleges.

The full impact of a successful education for employment program should be to have youth reach their full potential and become tomorrow's economically self-sufficient and productive citizens.

Students shall receive high school credit for the classroom phase of the program and additional credit for the on-the-job training. A coordinating teacher shall instruct and direct both the classroom and on-the-job training phases of the program.

Legal Reference: Section 121.02(1)(m), Wisconsin Statutes
Chapter PI 26 WI Administrative Code

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Cross Reference: 341.21, Work Experience Program
341.22, Consumer Education
341.23, Cooperative Education Programs
341.24, Vocational Education Instruction
341.25, Career Education

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